
Memorandum

To: Mayor, City Council, City Manager, Finance Director, City Law Director
From: Roxanne
Subject: General Information
Date: October 14, 2016

CALENDAR

AGENDA: *City Council* - Monday, October 14th at 7:00 pm

C. APPROVAL OF MINUTES

1. October 3, 2016 Regular Council Meeting

E. REPORTS FROM COUNCIL COMMITTEES

1. Personnel Committee
2. Electric Committee
3. Water/Sewer Committee
4. Municipal Properties/ED Committee

G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Resolution No. 042-16** a Resolution Authorizing the City Manager to Enter into a Contract with St. Paul's Methodist Church, Napoleon, Ohio regarding the Maintenance of Lot Number 156 of Phillip's and Stafford's Fourth Addition to the Village (City) of Napoleon, Ohio as directed in Exhibit A; and Declaring an Emergency.

H. SECOND READINGS OF ORDINANCES AND RESOLUTIONS

1. **Ordinance No. 037-16**, an Ordinance amending the City of Napoleon Traffic Schedules, specifically Schedule II, "Parking Time Limits" on certain City streets as listed in the attached Exhibit A; and repealing Ordinance No. 032-11.
2. **Ordinance No. 041-16**, an Ordinance Amending the Provision of the Income Tax Code of the City of Napoleon, Ohio to provide for a Temporary Increase of Three Tenths Percent (0.3%) to the Permanent 1.3% Income Tax; said 0.3% Temporary Income Tax Increase to Commence on July 1, 2017 and End on June 30, 2022; and Temporarily Repealing Ordinance No. 103-08 and Amending Section 193.02 of the Codified Ordinances, all subject to Approval by the Electors of the City of Napoleon, Ohio on the May 2, 2017 Ballot.

I. THIRD READINGS OF ORDINANCES AND RESOLUTIONS - NONE

J. GOOD OF THE CITY (*Discussion/Action*)

1. **Discussion/Action:** Approval of the Power Supply Cost Adjustment Factor for October, 2016 as: PSCAF three month averaged factor \$0.00982; JV2 \$0.065472; JV5 \$0.065472.
2. **Discussion/Action:** Approval of Change Order No. 2 (Final) to Vernon Nagel, Inc. for the Dodd Street Improvements Project a decrease of \$28,735.94.

INFORMATIONAL ITEMS

1. **AGENDAS**

- a. Monday, October 17th at 6:00 pm – Tree Commission*
- b. Monday, October 17th at 8:30 pm – Personnel Committee*
- c. Tuesday, October 18th at 9:30 am – Healthcare Cost Committee*

2. **CANCELLATION – Parks & Rec Committee**

3. **Miscellaneous Information**

- a. AMP Update/October 7, 2016
- b. AMP Update/October 14, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 6:15pm Technology Committee 7:00 pm City COUNCIL Mtg	4 2:30 pm Preservation Comm. Mtg	5	6 7:30pm Personnel Committee	7 10:00 am Healthcare Cost Committee	8
9	10 6:30pm Electric Committee 6:30pm BOPA Meeting 7:00pm Water/Sewer Comm 7:30pm Municipal Properties/ED Co 7:45 pm Personnel Committee	11	12 Employee Appreciation Picnic 5:30 pm Personnel Committee	13	14 8:30 am Healthcare Cost Committee	15
16	17 6:00 pm Tree Commission 7:00 pm City COUNCIL Mtg 8:30 pm Personnel Committee	18 9:30 am Health Care Cost Committee Meeting	19	20	21	22
23	24 6:30 pm Finance & Budget Committee 7:30 pm Safety and Human Resources Committee	25 4:30 pm Civil Service	26 6:30 pm Parks & Rec Board	27	28	29
30	31 5th Monday	Notes:				

City of Napoleon, Ohio

CITY COUNCIL

Meeting Agenda

Monday, October 17, 2016 at 7:00 pm

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

A. Attendance (*Noted by the Clerk*)

B. Prayer & Pledge of Allegiance

C. Approval of Minutes: (*in the absence of any objections or corrections, the minutes shall stand approved*)

1. October 3, 2016 (Regular Council Meeting)

D. Citizen Communication

E. Reports from Council Committees

1. **Personnel Committee** met on October 6, 2016, October 10, 2016 and October 12, 2016 regarding filling the Law Director position
2. **Electric Committee** met on October 10, 2016 and recommended:
 - a. Approval of the Power Supply Cost Adjustment Factor for October, 2016 as:
PSCAF three month averaged factor: \$0.00982
JV2: \$0.065472
JV5: \$0065472
 - b. Removed Net Metering Policy from the agenda.
3. **Water, Sewer, Refuse, Recycling and Litter Committee** met on October 10, 2016 and heard presentations on:
 - a. Water Plant Upgrade Project and Estimated Cost
 - b. Water Rates Related to Water Plant Upgrade Project
4. **Municipal Properties, Buildings, Land Use and Economic Development Committee** met on October 10, 2016 and discussed:
 - a. Conceptional 2017 Construction Projects

F. Reports from Other Committees, Commissions and Boards (*Informational Only-Not Read*)

1. **Preservation Commission** met on October 4, 2016 with the following agenda item:
 - a. To Review an Application filed by The Napoleon Area City School Board of Education requesting a Certificate of Appropriateness regarding the Demolition of the Middle School/JLJ/CES Facility at 303 West Main Street, Napoleon, Ohio. The property is within the City's Preservation District.
2. **Healthcare Cost Committee** met on October 7, 2016 and October 14 with the agenda item:
 - a. Review of Health Care Costs and potential Premium Increases for 2017
3. **Tree Commission** met tonight at 6:00 pm with the following agenda items:
 - a. Review Tree Call Reports
 - b. Review Spring Plantings List
 - c. Review Spring Trimming List
 - d. Finalize Next Year's Budget/Plans
 - e. Fall Trimming Update
 - f. Fall Plantings Update

G. Introduction of New Ordinances and Resolutions

1. **Resolution No. 042-16**, a Resolution Authorizing the City Manager to Enter into a Contract with St. Paul's Methodist Church, Napoleon, Ohio regarding the Maintenance of Lot Number 156 of Phillip's and Stafford's Fourth Addition to the Village (City) of Napoleon, Ohio as directed in Exhibit A; and Declaring an Emergency.

H. Second Readings of Ordinances and Resolutions

1. **Ordinance No. 037-16**, an Ordinance amending the City of Napoleon Traffic Schedules, specifically Schedule II, "Parking Time Limits" on certain City streets as listed in the attached Exhibit A; and repealing Ordinance No. 032-11.
2. **Ordinance No. 041-16**, an Ordinance Amending the Provision of the Income Tax Code of the City of Napoleon, Ohio to provide for a Temporary Increase of Three Tenths Percent (0.3%) to the Permanent 1.3% Income Tax; said 0.3% Temporary Income Tax Increase to Commence on July 1, 2017 and End on June 30, 2022; and Temporarily Repealing Ordinance No. 103-08 and Amending Section 193.02 of the Codified Ordinances, all subject to Approval by the Electors of the City of Napoleon, Ohio on the May 2, 2017 Ballot.

I. Third Readings of Ordinances and Resolutions

J. Good of the City *(Any other business as may properly come before Council, including but not limited to)*

1. **Discussion/Action:** Approval of the Power Supply Cost Adjustment Factor for October, 2016 as:
PSCAF three month averaged factor: \$0.00982
JV2: \$0.065472
JV5: \$0.065472
2. **Discussion/Action:** Approval of Change Order No. 2 (Final) to Vernon Nagel, Inc. for the Dodd Street Improvements Project a Decrease of \$28,735.94.

K. Executive Session: *(Hiring of Personnel)*

L. Approve Payment of Bills and Approve Financial Reports *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*

M. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

A. Items Referred or Pending in Committees of Council

- 1. Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Monday, November 7, 2016 @6:15 pm)
- 2. Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday November 14, 2016 @6:30 pm)
 - a. Review of Power Supply Cost Adjustment Factor for November, 2016
 - b. Electric Department Report
 - c. Review of the Net Metering Policy (Remained Tabled)
- 3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, November 14, 2016 @7:00 pm)
 - a. Review of Water Plant Upgrade Project and Estimated Cost.
 - b. Review of Water Rates Related to Water Plant Upgrade Project.
- 4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, November 14, 2016 @7:30 pm)
 - a. Updated Info from Staff on Economic Development (as needed)
- 5. Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday, October 17, 2016 @6:15 pm-Canceled)
- 6. Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Monday, October 24, 2016 @6:30 pm)
- 7. Safety & Human Resources Committee (4th Monday)**
(Next Meeting: Monday, October 24, 2016 @7:30 pm)
2016 Regular Meetings with Townships scheduled for February and November
- 8. Personnel Committee**
(Next Meeting: Monday, October 17, 2016 at 8:30 pm)
- 9. Ad Hoc Committee on Strategic Vision** (as needed)
- 10. Ad Hoc Committee on Organizational Health** (as needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

- 1. Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, November 14, 2016 @6:30 pm)
 - a. Review of Power Supply Cost Adjustment Factor for November, 2016
 - b. Electric Department Report
 - c. Review of Water Plant Upgrade Project and Estimated Cost.
 - d. Review of Water Rates Related to Water Plant Upgrade Project.
- 2. Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, November 15, 2016 @4:30 pm)
- 3. Planning Commission (2nd Tuesday)**
(Next Regular Meeting: Tuesday, November 15, 2016 @5:00 pm)
- 4. Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, November 21, 2016 @6:00 pm)
- 5. Civil Service Commission (4th Tuesday)**
(Next Regular Meeting: Tuesday, October 25, 2016 @4:30 pm)
- 6. Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, October 26, 2016 @6:30 pm)
- 7. Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, November 8, 2016 @10:30 am)

- 8. Records Commission (2nd Tuesday in June & December)**
(Next Regular Meeting: Tuesday, December 13, 2016 @4:00 pm)
- 9. Housing Council (1st Monday of the month after the TIRC meeting)**
- 10. Health Care Cost Committee (As needed)**
- 11. Preservation Commission (As needed)**
(Next meeting: Tuesday, January 10, 2017 at __)
- 12. Infrastructure/Economic Development Fund Review Committee (as needed)**
- 13. Tax Incentive Review Council (as needed)**
- 14. Volunteer Firefighters' Dependents Fund Board (as needed)**
- 15. Volunteer Peace Officers' Dependents Fund Board (as needed)**
- 16. Lodge Tax Advisory & Control Board (as needed)**
- 17. Board of Building Appeals (as needed)**
- 18. ADA Compliance Board (as needed)**
- 19. NCTV Advisory Board (as needed)**

CITY COUNCIL

Meeting Minutes

Monday, October 3, 2016 at 7:00 PM

PRESENT

Council

Travis Sheaffer, President; Patrick McColley, President ProTem; Jeff Comadoll, Rita Small, Dan Baer, Joe Bialorucki, Jeff Mires

Mayor

Jason P. Maassel

City Manager

Monica Irelan

City Law Director

Lisa L. Nagel

Finance Director/Clerk

Gregory J. Heath

Recorder

Roxanne Dietrich

City Staff

Clayton O'Brien, Fire Chief

Robert Weitzel, Police Chief

Bobby Stites, Assistant MIS Administrator

Others

News Media

ABSENT

None

Prayer

Council President Sheaffer called the meeting to order at 7:00 PM with the Lord's Prayer followed by the Pledge of Allegiance.

Approval of Minutes

Minutes of the September 17, 2016 Special Meeting with the Henry County Commissioners and the minutes of the regular Council meeting of September 19, 2016 meeting stand approved as read with no objections or corrections. McColley said the Personnel Committee has to be appointed two people of Council are not reflected in the Minutes. Heath said was a previously established committee. McColley said the committee was not established this year we have a new council this year not a big deal. Heath said there was not a motion to establish McColley said is already established never any appointment made to it after January 1st. Sheaffer said the minutes reflect I say "I would like to schedule a meeting of the Personnel Committee for this Wednesday night (September 21, 2016) at 7:00 pm with the agenda item of "Filling the Law Director Position". The Committee members are the Mayor, President of Council and President Pro-Tem. McColley said I think that is fine, Heath said if you want to confirm with a motion, McColley said I guess that covers it.

Citizen Communication

None

Committee Reports

Personnel Committee – met on September 21 and recommended the position of law director be posted. We set the scale for that position ranging from \$70,000-\$105,000. We currently have \$113,000 plus rollups with reimbursement from the County of \$36,000 invested between the Law Director and Part-time Prosecutor. We set that range depending if it is a

split or combined position. Applications are due tomorrow by 4:00 pm. The Personnel Committee will be meeting Thursday at 7:30 pm to start reviewing the applications. McColley asked how many applications have we received. Nagel said she checked with Human Resources and we have 6 or 7 applications so far.

The Finance and Budget Committee did not meet on August 26, 2016 due to lack of agenda items.

The Safety and Human Resources Committee did not meet on August 26, 2016 due to lack of agenda items.

The Technology Committee did not meet tonight due to lack of agenda items.

Introduction of Ordinance No. 040-16 Authorizing City Manager to Enter into Agreement for Interim Law Director

President Sheaffer read by title Ordinance No. 040-16, an Ordinance Authorizing the City Manager to enter into a Professional Services Agreement by and between the City of Napoleon, Ohio and Trevor M. Hayberger, Esq., to provide services to the City of Napoleon, Ohio as Interim Law Director; and Declaring an Emergency.

Motion to Approve First Read of 040-16

Motion: McColley Second: Comadoll

Discussion for 040-16

Nagel stated we doubled up on the number 039-16 this should be 040-16 which also makes the next agenda item of 040-16 now 041-16. Irelan said this is the same interim agreement we had with Trevor previously, by the hour, on demand, due the agenda items for us in the interim until we hire someone new. Suspension under emergency would be preferred

Motion to Suspend the Rule for 040-16

Motion: Comadoll Second: Small
To suspend the rule requiring three readings for Ordinance No. 040-16.

**Passed
Yea-7
Nay-0**

Roll call vote on above motion:
Yea-Sheaffer, Comadoll, Baer, Mires, Bialorucki, Small, McColley
Nay-

**Passed
Yea-7
Nay-0**

Roll call vote to pass Ordinance No. 040-16 under Suspension and Emergency.
Yea-Sheaffer, Comadoll, Baer, Mires, Bialorucki, Small, McColley
Nay-

Mayor Maassel requested when the flag pole is put it in, I want to make sure we invite the VFW. If they want to inscribe something in the concrete or put something that says donated by the VFW that is the time to do it we will need to so some coordination there when we actually put the flag pole up. I do not know if the VFW has a plan for the first flag to go up that flagpole I thought it would be neat if we flew a flag over the US Capital and then we donate that flag to the VFW to be the first flag that goes up that pole. You can order a flag from Congressman Latta's office and that flag will fly over the US Capital, they will take it back down put it in a box and ship it to us, that is en route. I was hoping to do it on Veterans Day the flag should be here by then. I didn't know if that would be okay with everyone to do that. Sheaffer/McColley said that is a fantastic idea. Maassel said if the VFW has a flag they want to put up there first, then we will just donate this flag to them in appreciation of the flagpole that is going up at Forest Hill Cemetery. Maassel asked Ireland to have staff contact and coordinate with the VFW.

Passed
Yea-7
Nay-0

Roll call vote on above motion:

Yea- Sheaffer , Comadoll, Baer, Mires, Bialorucki, Small, McColley
Nay-

Good Of The City:
Cont.

Heath - nothing

Bialorucki - nothing

Small - Congratulations Lisa, Thank You for all your good legal advice given to us.

McColley - Thanks Lisa, they are fortunate to have you.

Sheaffer - Congratulations Lisa, you will be missed.

I would like to have a brief executive session on negotiations.

Thanks to Dan I will be attending government classes on October 14 all day and talking about municipal government and trying to talk some students to come in and job shadow different government offices.

Maassel – I have a letter dated October 2, 2016 from John and Susan Paige thanking everyone that stepped forward to support us, without your help, we would not have been able to open the Cabinet Susie Q's.

Lisa, we did not know what we were getting a year or so ago, I have been impressed and wish you all the best, congratulations.

Comadoll - gonna miss you Lisa and I loved our talks.

Baer - Thank You Lisa. I appreciate the support you gave me best wishes to you.

RESOLUTION NO. 042-16

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ST. PAUL'S METHODIST CHURCH, NAPOLEON, OHIO REGARDING THE MAINTENANCE OF LOT NUMBER 156 OF PHILLIP'S AND STAFFORD'S FOURTH ADDITION TO THE VILLAGE (CITY) OF NAPOLEON, OHIO AS DIRECTED IN EXHIBIT A; AND DECLARING AN EMERGENCY

WHEREAS, St. Paul's Methodist Church, Napoleon owns the described real property situated in the City of Napoleon, County of Henry, and State of Ohio known as Lot Number 156 of Phillip's and Stafford's fourth addition to the Village (now City) of Napoleon, Henry County, Ohio; and,

WHEREAS, the City is now desirous of entering into a contract with St. Paul's Methodist Church for the maintenance of said certain property as directed in Exhibit A of this Resolution; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is authorized to enter into a contract with St. Paul Methodist Church for the maintenance agreement relating to the said property and to execute and deliver on behalf of the City, any and all staffing necessary to maintain the property.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible to enter into the contract and to receive the highest conversion rate which would effect the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 042-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

Lease

This Lease made this _____ day of _____, 2016, by and between St. Paul's Methodist Church, Napoleon, Ohio, by the President and Secretary respectively of the Board of Trustees of said Church, hereinafter referred to as "the *Church*", and the City of Napoleon, Ohio by its City Manager, hereinafter referred to as "the *City*".

Witnesseth:

- A. That the *Church*, for and in consideration of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, and the covenants and agreements hereinafter mentioned, leases, as a renewal lease, unto the *City* the following described real property, to-wit:

Situated in the City of Napoleon, County of Henry and State of Ohio and known as:

Lot number 156 of Phillip's and Stafford's fourth addition to the Village (now *City*) of Napoleon, Henry County, Ohio.

To Have and to Hold the above described premises for the term of five (5) years commencing on the _____ day of _____, 2016, and ending on the _____ day of _____, 2021.

- B. The *Church* hereby grants unto the *City* the option to renew this Lease for a further term of five (5) years commencing upon the expiration of the term aforesaid subject to all the other covenants, provisions, terms and conditions of this Lease. The *City* shall give to the *Church* written notice of the intent to exercise such option at least thirty (30) days before the expiration of the term of this Lease.
- C. The *City* has constructed on said premises, at its own expense, a public parking lot suitable for passenger cars only, and the *City* covenants and agrees that the demised premises shall be used for no other purpose and that it will, at its own expense keep said premises and appurtenances, in a clean and orderly condition. Specifically, the *City* shall
- 1) Remove snow from and add salt to the lot in accordance with and in the same time frame as removal of snow from and add salt to other *City* parking lots. This includes if a snow event occurs after the close of business hours on Friday that requires *City* crews to be called out to work; the *City* will clear the snow from the lot in accordance with the *City's* overall schedule of priorities for snow removal. The *City* does not specifically warrant that it will remove snow in time for church services, particularly if other priority snow removal tasks remain to be accomplished first.
 - 2) Stripe of parking stalls on the same schedule and frequency as other *City* lots in accordance with *City* standards and dimensions.

- D. The *City* shall also have the right to construct all facilities appurtenant to a parking lot including, but not limited to, drainage and lighting. Except as provide in Section (E) of this Lease, the *Church* may establish a fee for parking. Any income realized by the use of said premises for public parking purposes shall be the property of the *Church*.
- E. The *Church* shall have the right, without expense, to use said premises for parking purposes only on every Sunday during the term of this Lease or any renewal hereof. The *Church* shall also have the right, without expense, to use said premises for parking purposes only during days other than Sunday, so long as the parking is exclusively for a *Church* function or used for *Church* employees. At all other times, the possession of and the right to use said premises as a public parking lot shall be vested in the *City*.
- F. The *Church* will not alter the leased property or place any material, equipment or substance on said property without prior consent of the *City*.
- G. It is mutually agreed by the *City* and the *Church* that all personal property annexed to said premises, except lighting equipment, shall at the termination of this Lease, including termination of all renewals, become the property of the *Church*. The *City* will not be obligated to improve or make any modifications to the property upon termination of this Lease. Lighting equipment shall remain the property of the *City*.
- H. The *City* shall not sublet said premises without first obtaining the written consent of the *Church*.
- I. The *City* reserves the right to install handicapped parking spaces at its discretion.
- J. If the *Church* desires to use this lot for other reasons than *Church* functions, advanced written permission must be obtained from the *City*. In such case, the *Church* agrees to indemnify and hold the *City* harmless against any and all claim that may arise while said lot is being used for the *Church* function.
- K. The *Church* hereby covenants that if the *City* shall perform all the agreements and covenants by it herein to be performed, the *City* shall, during the term hereby demised, or any renewal hereof, freely, peaceably and quietly enjoy the possession of the premises hereby demised.
- L. That each person executing this Lease on behalf of a party hereto represents and warrants that he/she has been lawfully empowered to execute this Lease, and that all necessary action for the execution of this Lease has been taken.

- M. That the *City* shall cause this Lease or a memorandum thereof, to be recorded at the Recorder's Office of Henry County, Ohio.
- N. No waiver of any condition or covenant of this Lease or failure to exercise a right or remedy by any party hereto shall be considered to imply or constitute a further waiver by such same party of the same or any other condition, covenant, right or remedy.
- O. Each party hereto shall, from time to time, upon request of any other party, execute any additional documents which may be reasonably required to effectuate the purposes of this Lease.
- P. This Lease may be executed in any number of counterparts, each of which shall be considered an original, but all of which shall be considered one agreement which shall be binding upon each party by which any counterpart is executed. The provisions of this Lease shall inure to the benefit of and be binding on the parties and their respective heirs, representatives and assigns.
- Q. The validity and construction of this Lease shall be governed by the laws of the State of Ohio.
- R. If any portion of this Lease is found invalid for any reason, then only that portion shall be held void and the remainder shall remain in full force.

In Witness Whereof, the *Church* by the President and Secretary of its Board of Trustees have hereunto set their hands to duplicate copies hereof on the _____ day of _____, 2016.

St. Paul’s Methodist Church, “the *Church*”

By: _____, its President

By: _____, its Secretary

State of Ohio)
County of Henry) ss:

Be it remembered, that on this _____ day of _____, 2016, before me the subscriber, a Notary Public in and for said County and State, personally came the above St. Paul’s Methodist Church, by _____, President, and _____, Secretary, respectively of the Board of Trustees, Lessor, and acknowledged that they did execute the same for the uses and purposes therein mentioned and that the same is their free act and deed of the *Church* and the free act and deed of them personally as President and Secretary, respectively.

In Testimony Whereof, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

(SEAL)

Notary Public

In Witness Whereof, the *City* by its City Manager, has hereunto set her hand to duplicate copies hereof on the _____ day of _____, 2016.

City of Napoleon, the *City*

By: _____
Monica S. Irelan, City Manager

State of Ohio)

County of Henry) ss:

Be it remembered, that on this _____ day of _____, 2016, before me the subscriber, a Notary Public in and for said County and State, personally came the above named, Monica S. Irelan, City Manager, of the City of Napoleon, Ohio, Lessee, and acknowledged that she did execute the same for the uses and purposes therein mentioned and that the same is her free act and deed of the *City* and the free act and deed of her personally as City Manager.

In Testimony Whereof, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

(SEAL)

Notary Public

*This Lease Approved as to
Form and Correctness Thereof.*

Trevor M. Hayberger, City Law Director

Certification of Funds

The undersigned, being the Finance Director of the City of Napoleon, Ohio, hereby certifies that in the case of this continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances.

Gregory Heath, Finance Director

ORDINANCE NO. 037-16

AN ORDINANCE AMENDING THE CITY OF NAPOLEON TRAFFIC SCHEDULES, SPECIFICALLY SCHEDULE II, "PARKING TIME LIMITS" ON CERTAIN CITY STREETS AS LISTED IN THE ATTACHED EXHIBIT A; AND REPEALING ORDINANCE NO. 032-11

WHEREAS, the City Manager, pursuant to authority granted in the Charter of the City of Napoleon, establishes traffic control in the City of Napoleon;

WHEREAS, the current parking time limits and parking restrictions need updated on certain City streets as provided in the attached Exhibit A;

Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon Ohio hereby amends Schedule II of the City of Napoleon Traffic Schedules to reflect parking time limits and restrictions on certain City streets as provided in the attached Exhibit A.

Section 2. That any changes needed to pages, page numbers, or appendixes are hereby approved to accommodate for the above amendment.

Section 3. That, Ordinance No. 032-11 as existed prior to the enactment of this Ordinance, is repealed in its entirety.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this Ordinance shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 037-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the ____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

Exhibit A – Ord. No. 037-16

Street	Between	Side	Restriction	Spaces
Clinton St., E.	Perry St./Monroe St.	S	30 Min. (2A-5A) 2 Hour (5A - 6P) Handicapped Parking Only	1
Clinton St., E.	Perry St./Monroe St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2-17
Clinton St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking Only	1
Clinton St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6 P)	2
Clinton St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking Only	3
Clinton St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6 P)	4-18
Clinton St., W.	Scott St./Perry St.	N	No parking except (7A—11A) on Sundays during Church service ; and at times of special events approved by Chief of Police.	1 (166 Feet)
Clinton St., W.	Webster St./Scott St.	S	None	1- 6-7
Clinton St., W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-9
Main St. Parking Lot	Main St./Alley	W	30 Min. (2A - 5A) 2 10 Hour (5A—6P)5A-2A	1-8
Main St. Parking Lot	Main St./Alley	W. Center	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-11
Main St. Parking Lot	Main St./Alley	W		9-12
Main St. Parking Lot	Main St./Alley	E. Center	No parking, except Red Cross use	1
Main St. Parking Lot	Main St./Alley	E. Center	30 Min. (2A - 5A) 10 Hour (5A - 2A)	2-10 1-10
Main St. Parking Lot	Main St./Alley	E	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-10

Main St. W.	Perry St./Scott St.	S	No parking all day	5-21
Main St. W.	Perry St./Scott St.	N	No parking all day	5-6 1-2
Main St. W.	Webster St./Scott St.	S	No Parking (7:30A - 8:30A) No Parking (2:30 P - 3:30P) on school days	17-27
Main St., W.	Scott St./Webster St.	N		1-8
Main St., W.	Scott St./Webster St.	S		1-2
Main St., W.	Webster St./Avon Pl.	N		1-15
Main St., W.	Webster St./Avon Pl.	S	4 Hour (7:30A - 3:30P) on school days	1-2
Main St., W.	Avon Pl./Webster St.	S		3-7
Main St., W.	Avon Pl./Webster St.	S	No Parking (7:30A - 8:30A) No Parking (2:30P - 3:30P) on school days	8-14
Main St., W.	Avon Pl./Webster St.	S	Handicapped Parking Only	15-16
Main St., W.	Webster St./Scott St.	S		28-29
Main St., W.	Perry St./Scott St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-4
Main St., W.	Perry St./Scott St.	N	Handicapped Parking only	1
Main St., W.	Perry St./Scott St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P) None	2-7 2-3
Meekison St.	Perry St./Appian Ave.	Both	No Parking at all times	
Monroe St. Parking Lot	Shelby St./Clinton St., E.	E	County Government use only	1-6
Monroe St. Parking Lot	Shelby St./Clinton St., E.	E	30 Min (2A - 5P)	7-18
Monroe St. Parking Lot	Shelby St./Clinton St., E.	W	30 Min (2A - 5A)	1-16
Monroe St.	Alley/to sign	E	No Parking 8A - 3:30P on school days	1 (50 Feet)
Monroe St.	Sign/Clinton St.	E	No Parking 8A - 9A and 3P - 3:30P school days only	1 (110 Feet)
Monroe St.	Shelby St./Clinton St., E.	W		1-11
Monroe St.	Shelby St./Clinton St.	W	Handicapped Parking only	12
Monroe St.	Washington St., E./Riverview Ave.	W	30 Min. (2A - 5A) Handicapped Parking only No Parking	1-0

Monroe St.	Clinton St./Washington St.	W	30 Min. (2A - 5A) Handicapped Parking only	1
Monroe St.	Clinton St./Washington St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2-15-16
Monroe St.	Clinton St./Washington St.	W	30 Min. (2A - 5A) Handicapped Parking only	16
Monroe St.	Washington St./Alley	E	30 Min. (2A - 5A)	1-5
Monroe St.	Clinton St./Shelby St.	E	30 Min. (2A - 5A)	1-14
Oakwood Ave.	Railroad St./Perry St.	W		1-25
Oakwood Ave.	Perry St./Monroe St.	E		1-11
Perry St.	Riverview Ave./Front St.	W	5 Min. - (loading zone)	1 (40 Feet)
Perry St.	Riverview Ave./Front St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-3
Perry St.	Riverview Ave./Washington St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-8
Perry St.	Riverview Ave./Washington St.	E	Handicapped Parking only	9
Perry St.	Riverview Ave./Washington St.	E	Police use only	10
Perry St.	Shelby St./Railroad St.	E	18 Hour 30 Min. (2A-5P) All Day	9-11
Perry St.	Shelby St./Railroad St.	W	2 Hour	1-6
Perry St.	Clinton St./Washington St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking only	1
Perry St.	Clinton St./Washington St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2-11
Perry St.	Clinton St./Washington St.	E -W	2 Hour (5A - 6P) 30 Min. (2A - 5A) Handicapped Parking only	1
Perry St.	Clinton St./Washington St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2-11
Perry St.	Clinton St./Shelby St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-4
Perry St.	Clinton St./Shelby St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking only	5

Perry St.	Shelby St./Railroad St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P) -All Day	1-8, 10-12
Perry St.	Shelby St./Clinton St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-5
Perry St.	Washington St./Main St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-9
Scott St.	Clinton St./Washington St.	W	2 Hour (5A - 6P) 30 Min. (2A - 5A)	1-6
Scott St.	Washington St./Main St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1- 9 10
Scott St.	Main St./Washington St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-7
Scott St.	Washington St./Clinton St.	E	2 Hour (5A - 6P) 30 Min. (2A - 5A) Handicapped Parking only	1
Scott St.	Washington St./Clinton St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2- 4 5
Scott St.	Clinton St./Shelby St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P) Special Event parking within block only with Chief of Police approval	1 (80 Feet)
Shelby St. Parking Lot	Alley/Perry St.	N	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-13
Shelby St. Parking Lot	Alley/Perry St.	Center	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-13
Shelby St. Parking Lot	Alley/Perry St.	S	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-11
St. Paul Methodist Church Parking Lot	Washington St./Alley	E	30 Min. (2A - 5A)	1- 16 14
St. Paul Methodist Church Parking Lot	Washington St./Alley	W	30 Min. (2A - 5A)	1- 13 5
St. Paul Methodist Church Parking Lot	Washington St./Alley	W	30 Min. (2A - 5A) Handicap Parking Only	14 6-7
St. Paul Methodist Church Parking Lot	Washington St./Alley	W	30 Min. (2A - 5A)	15 16 8-13
Washington St., E.	Hobson St./Monroe St.	S	30 Min.	1-5

Washington St., E.	Hobson St./Monroe St.	S	5 Min. (loading zone only)	6
Washington St., E.	Hobson St./Monroe St.	S		7-9
Washington St., E.	Hobson St./Monroe St.	N		1-11
Washington St., E.	Monroe St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-4
Washington St., E.	Monroe St./Perry St.	S	Sheriff use only	11-13
Washington St., W.	Webster St./Avon Pl.	S		1-5
Washington St., W.	Webster St./Avon Pl.	S	Handicap Parking Only	6
Washington St., W.	Webster St./Avon Pl.	S		7
Washington St., E.	Monroe St./Perry St.	N	30 Min. (2A-5A) 2 Hour (5A-6P) Handicap Parking Only	1-5
Washington St., E.	Monroe St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	6-10
Washington St., E.	Monroe St./Perry St.	S	30 Min.	5
Washington St., E.	Monroe St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	14-18
Washington St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-15-2- 4, 6-15
Washington St., E.	Monroe St./Perry St.	N	30 Min.	16
Washington St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P)	17-19
Washington St., W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-10
Washington St., W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking only	11-12
Washington St., W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	12-22 13-22
Washington St., E. W.	Scott St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-6
Washington St., E. W.	Scott St./Perry St. needs restriction sign	N	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking only	7
Washington St., E. W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	8-21

Washington St., W.	Scott St./Webster St.	N	Handicapped Parking only 30 Min.	1
Washington St., W.	Scott St./Webster St.	N	30 Min.	2-4
Washington St., W.	Scott St./Webster St.	N		5- 9 -7
Washington St., W.	Scott St./Webster St.	N	Handicapped Parking only	4 0
Washington St., W.	Scott St./Webster St.	S	Special event parking within block only with Chief of Police approval	1 (180 Feet)
Washington St., W.	Scott St./Webster St.	N	No Parking except during Church services and at times of special events approved by Chief of Police	8-10
Webster St.	Washington St./Clinton St.	E	Handicap Parking Only	1
Webster St.	Washington St./Clinton St.	E	4 Hour (7A - 5P) 30 Min. (2A - 5A)	4 -7-2-5
Webster St.	Washington St./Clinton St.	E	Handicapped Parking only	8 -9-6-7
Webster St.	Washington St./Clinton St.	E	4 Hour (7A - 5P) 30 Min. (2A - 5A)	4 0-11-8-9
Webster St.	Washington St./Main St.	W	4 Hour (7A - 5P) 30 Min. (2A - 5A)	1- 9 -8
Webster St.	Washington St./Main St.	W	Handicapped Parking only	4 0-9
Webster St.	Washington St./Main St.	W	18 Hour	11 -19-10-18
Webster St.	Main St./Washington St.	E	18 Hour	1-17
Webster St.	Washington St./Clinton St.	E	18 Hour	4 2-23-10-22
Webster St.	Clinton St./Washington St.	W	18 Hour	1- 23 -22
Briarheath Ave.	Clairmont Ave./Westmont Ave.	W		1-3
Briarheath Ave.	Westmont Ave./Westchester Ave.	W		1-3

Main St. Concrete Parking Lot	Main St./Alley	E (side)		1-5
Main St. Concrete Parking Lot	Main St./Alley	E (side center)		1-3
Main St. Concrete Parking Lot	Main St./Alley	W (side center)		1-3
Main St. Concrete Parking Lot	Main St./Alley	E (side West)		1-4
Main St. Concrete Parking Lot	Main St./Alley	W (side West)		1-4
Main St. Concrete Parking Lot	Main St./Alley	W (side West)	Motorcycle Only	5

ORDINANCE NO. 041-16

AN ORDINANCE AMENDING THE PROVISION OF THE INCOME TAX CODE OF THE CITY OF NAPOLEON, OHIO TO PROVIDE FOR A TEMPORARY INCREASE OF THREE TENTHS PERCENT (0.3%) TO THE PERMANENT 1.3% INCOME TAX; SAID 0.3% TEMPORARY INCOME TAX INCREASE TO COMMENCE ON JULY 1, 2017 AND END ON JUNE 30, 2022; AND TEMPORARILY REPEALING ORDINANCE NO. 103-08, AND AMENDING SECTION 193.02 OF THE CODIFIED ORDINANCES, ALL SUBJECT TO APPROVAL BY THE ELECTORS OF THE CITY OF NAPOLEON, OHIO ON THE MAY 2, 2017 BALLOT

WHEREAS, after review by the Finance and Budget Committee of Council, as well as Council as a whole, it has been determined that a moderate, temporary increase in income tax (0.3% beginning on July 1, 2017 and ending on June 30, 2022) is required in order to provide adequate funds in future years for the purpose of design, engineering, and construction for capital maintenance of City streets and roads; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. Subject to approval of the electors of the City of Napoleon, Ohio, as provided for in Section 718.01 of the Ohio Revised Code (“Municipal Income Taxes”), Section 193.02 of the Codified Ordinances of the Napoleon, Ohio, as currently written, shall be amended to provide a temporary three tenths percent (0.3%) increase in the tax levied on income from one and three tenths percent (1.3%) to one and six tenths percent (1.6%) beginning on July 1, 2017 and ending on June 30, 2022, unless otherwise amended or abolished in accordance with the law. After expiration of the 0.3% temporary increase income tax period of July 1, 2017 through June 30, 2022, the former 1.3% income tax will remain in full force and effect unless otherwise amended or abolished in accordance with the law.

Section 2. That, Ordinance No. 103-08 is temporarily repealed until June 30, 2022 or unless otherwise amended in accordance with the law.

Section 3. That, Ordinance No. 080-09 which levies a permanent two tenths percent (0.2%) income tax for purposes of the City’s Recreation Fund remains in full force and effect and is not otherwise altered in any manner by the passage of this Ordinance No. 040-16.

Section 4. That, Section 193.02 of the codified code of Napoleon, Ohio, is amended and enacted as follows:

“193.02 IMPOSITION OF TAX.

(a) Effective July 1, 2009, and on and after said date, there is hereby levied a tax at the rate of one and three-tenths percent (1.3%) to provide funds for the purposes of: (1) General municipal operations, (2) Acquisition and maintenance of both personal and real property for the use or benefit of the City, (3) Extension, enlargement and improvement of municipal services and facilities, (4) Capital improvements in and of the City, and (5) For the promotion of economic development in and for the City. In addition, and effective July 1, 2017, and ending on June 30, 2022, there is hereby levied a

temporary tax at the rate of three tenths percent (0.3%) to provide funds for the purpose of design, engineering and construction for capital maintenance of City streets and roads. All aforementioned taxes noted in this paragraph (a) shall be levied upon all the following:

(1) All salaries, wages, and other compensation and net profits earned or received by resident individuals;

(2) All salaries, wages, and other compensation and net profits earned or received by non-resident individuals for, or derived from, or as a result of, work done, services rendered and business conducted in the City;

(3) All net profits attributable to the City earned by all resident and nonresident unincorporated businesses, professions and other activities for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City;

(4) The entire portion of the distributive share of all net profits, not otherwise attributable to the City, earned by a resident, individual, resident owner of an unincorporated business entity, or resident partner for, or derived from, work done, rentals or services performed, and business or other activities conducted outside the City, and not otherwise lawfully levied against by another municipality;

(5) The entire portion of the distributive share of all net profits, not otherwise attributable to the City, earned by a non-resident individual, non-resident owner of an unincorporated business activity, or non-resident partner for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City and not levied against the unincorporated business entity itself;

(6) All net profits attributable to the City earned by corporations for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City;

(7) All net profits earned by fiduciaries of resident individuals for, or derived from, business conducted;

(8) All net profits attributable to the City earned by fiduciaries of non-resident individuals for, or derived from, business conducted in the City; and

(9) The gross proceeds earned or derived from gaming, wagering, lotteries, including but not limited to the Ohio State Lottery, or lotteries where the State of Ohio is a part thereof, or games or schemes of chance, by residents of the City; and/or, the gross proceeds earned or derived from gaming, wagering, lotteries, or games or schemes of chance, when any part of the activity is engaged into or conducted in the City, by nonresidents, are all subject to the City tax to the same extent includable on the recipient's federal tax return, whether or not the recipient is required to file a federal tax return and whether or not the recipient pays federal income tax on the gross proceeds, except that it shall not be taxed as a business income unless the person subject to this tax has a federal gamblers' permit effective during the tax year in which income from gaming, wagering, lotteries or schemes or games of chance is received.

(b) The portion of the net profits attributable to the City of a taxpayer doing work, rendering services or conducting business both within and outside the City shall be determined in the same proportion as the average ratio of the following:

(1) The average original cost of the real and tangible personal property owned or used by the taxpayer in the business in the City during the taxable period to the

average original cost of all real and tangible personal property owned or used by the taxpayer in the business during the same period, wherever situated. As used in this paragraph, real property shall include property rented or leased by the taxpayer and the value of such property shall be determined by multiplying the annual rental thereon by eight (8);

(2) Salaries, wages and other compensation paid during the taxable period to persons employed in the business and salespeople for work done or services rendered in the City to compensation paid during the same period to persons employed in the business and salespeople, wherever their work is done or their services are rendered;

(3) Gross receipts of the business during the taxable period from sales made and services rendered in the City to gross receipts of the business during the same period from sales and services, wherever made or rendered.

If the foregoing allocation formula does not produce an equitable result, another basis may, under uniform regulations, be substituted so as to produce such result.

(c) As used in subsection (b) hereof, "sales made in the City" means:

(1) All sales of tangible personal property which is delivered within the City regardless of where title passes if shipped or delivered from stock of goods within the City;

(2) All sales of tangible personal property which is delivered within the City regardless of where title passes even though transported from a point outside the City if the taxpayer is regularly engaged through its own employees and salespeople in the solicitation or promotion of sales within the City and the sales result from such solicitation or promotion;

(3) All sales of tangible personal property which is shipped from a place within the City to purchasers outside the City regardless of where title passes if the taxpayer is not, through its own employees and salespeople regularly engaged in the solicitation or promotion of sales at the place where delivery is made."

Section 5. That, if the electors of the City of Napoleon, Ohio approve the aforesaid temporary increase in income tax (0.3%) as provided for in Section 1 of this Ordinance, then Section 193.02 of the Codified Code, as existed prior to the enactment of this Ordinance, shall be thereby amended to allow for the temporary increase in income tax (0.3%) effective July 1, 2017, and ending June 30, 202; however, should the electors of the City of Napoleon Ohio, not approve said 0.3% temporary increase in the rate of income tax, then Section 193.02 of the Codified Code shall not be amended and shall remain in full force and effect.

Section 6. That, the question of approval of the increase in the percentage of income tax shall be submitted to the electors of the City of Napoleon, Ohio at an election (special or primary) to be held May 2nd, 2017. The form of the ballot will be substantially as follows:

Proposed temporary three tenths percent (0.3%) increase in the City of Napoleon, Ohio, income tax from one and three tenths percent (1.3%) to one and sixth tenths percent (1.6%). The permanent 1.3% income tax to continue to be used for the purposes of: (1) General municipal operations, (2) Acquisition and maintenance of both personal and real property for the use or benefit of the City, (3) Extension, enlargement and improvement of municipal services and facilities, (4) Capital improvements in and of the City, and (5) For the promotion of economic development in and for the City. The temporary 0.3%

income tax to be used for the design, engineering and construction for capital maintenance of City streets and roads.

A MAJORITY VOTE NECESSARY FOR PASSAGE

Shall the Ordinance to provide for a temporary (from July 1, 2017 through June 30, 2022) three tenths percent (0.3%) income tax increase on income earned or received on and after July 1, 2017 for the design, engineering and construction for capital maintenance of City streets and roads be passed?

_____ For the Income Tax

_____ Against the Income Tax

Section 7. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 8. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 9. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 041-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Monica Irelan, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Gregory J. Heath, City Finance Director
Date: October 12, 2016
Subject: Dodd Street Improvements
Change Order No. 2 - Final

The above referenced project has been completed and final quantities have been tabulated. Change Order No. 2 – Final is -\$28,735.94 (-3.9%). The final project cost is \$699,662.82. The original contract amount was \$728,398.76. **I recommend Council approve Change Order No. 2 – Final to allow us to close out this project.**

CEL

FINAL CHANGE ORDER

October 14, 2016

NAME of PROJECT - Dodd Street Improvements

CONTRACTOR - Vernon Nagel, Inc.

ITEM	DESCRIPTION	ESTIMATED QUANTITY	ACTUAL QUANTITY	QUANTITY DIFF.	UNIT	UNIT PRICE	AMOUNT DECREASE	AMOUNT INCREASE
ROADWAY CONSTRUCTION								
1	Clearing and Grubbing	1.00	1.00	0.00	LS	\$2,500.00	\$0.00	
2	Tree Removal (12" - 24")	14.00	14.00	0.00	EA	\$200.00	\$0.00	
3	Tree Removal (25" - 36")	1.00	2.00	1.00	EA	\$600.00		\$600.00
4	Concrete Curb Removal	2,650.00	2,744.00	94.00	LF	\$2.00		\$188.00
5	Concrete Pavement and Walk Removal	1,500.00	1,556.56	56.56	SY	\$12.00		\$678.72
6	Roadway and Driveway Excavation and Embankment	2,020.00	2,020.00	0.00	CY	\$15.00	\$0.00	
7	Roadway and Driveway Excavation - Undercutting (Contingency)	200.00	0.00	-200.00	CY	\$15.00	-\$3,000.00	
8	Subgrade Compaction	3,550.00	3,528.00	-22.00	SY	\$1.00	-\$22.00	
9	Subgrade Stabilization Fabric	3,550.00	3,528.00	-22.00	SY	\$1.00	-\$22.00	
10	Full Depth Pavement Sawing	275.00	111.00	-164.00	LF	\$3.00	-\$492.00	
11	Cold Planing (0" to 1½" Deep)	555.00	555.00	0.00	SY	\$4.00	\$0.00	
12	Cold Planing (1½" Deep)	215.00	215.00	0.00	SY	\$9.00	\$0.00	
13	8" Aggregate Base (ODOT 304)	1,150.00	1,150.00	0.00	CY	\$45.00	\$0.00	
14	8" Aggregate Base (ODOT 304)-Undercutting (Contingency)	200.00	0.00	-200.00	CY	\$34.00	-\$6,800.00	
15	3" Asphalt Concrete Base (ODOT 301 PG64-22)	265.00	247.66	-17.34	CY	\$126.00	-\$2,184.84	
16	1½" Asphalt Concrete Intermediate Course (ODOT 448 Type 2 Medium, PG64-22)	140.00	124.99	-15.01	CY	\$129.00	-\$1,936.29	
17	1½" Asphalt Concrete Surface Course (ODOT 448 Type 1 Medium, PG64-22)	225.00	216.58	-8.42	CY	\$143.00	-\$1,204.06	
18	8" Plain Portland Cement Concrete Pavement with 6" Crushed Aggregate Base (ODOT 304)	280.00	214.59	-65.41	SY	\$42.00	-\$2,747.22	
19	6" Plain Portland Cement Concrete Pavement with 6" Crushed Aggregate Base (ODOT 304)	620.00	650.40	30.40	SY	\$35.00		\$1,064.00
20	6" Concrete Walk including 6" Stone Base (Stabilized Crushed Aggregate, ODOT 411)	930.00	973.24	43.24	SF	\$5.00		\$216.20
21	4" Concrete Walk including 4" Stone Base (Stabilized Crushed Aggregate, ODOT 411)	9,600.00	7,567.51	-2,032.49	SF	\$4.00	-\$8,129.96	
22	Handicap Ramp with ADA Truncated Dome Detectable Warnings	1.00	8.00	7.00	EA	\$500.00		\$3,500.00

ITEM	DESCRIPTION	ESTIMATED QUANTITY	ACTUAL QUANTITY	QUANTITY DIFF.	UNIT	UNIT PRICE	AMOUNT DECREASE	AMOUNT INCREASE
23	Type 2 Concrete Curb	2,550.00	2,613.75	63.75	LF	\$14.00		\$892.50
24	Type 3 Concrete Curb	35.00	29.59	-5.41	LF	\$22.00	-\$119.02	
25	6" Corrugated Polyethylene Tubing with Filter Sock (including All Fittings)	2,550.00	2,576.00	26.00	LF	\$8.00		\$208.00
26	3" Topsoil Hauled and Placed	400.00	400.00	0.00	CY	\$38.00		
27	Fertilizer, Seeding and Mulching	4,800.00	4,800.00	0.00	SY	\$0.75		
28	Construction Layout Stakes	1.00	1.00	0.00	LS	\$5,000.00		
29	Maintaining Traffic	1.00	1.00	0.00	LS	\$5,000.00		
30	Mobilization	1.00	1.00	0.00	LS	\$17,700.00		
31	Stormwater Pollution Prevention Plan	1.00	1.00	0.00	LS	\$500.00		
SANITARY SEWER CONSTRUCTION								
32	6" PVC ASTM D3034 SDR-35 Sanitary (Type B)	250.00	126.75	-123.25	LF	\$60.00	-\$7,395.00	
33	6" PVC ASTM D3034 SDR-35 Sanitary (Type C)	140.00	150.50	10.50	LF	\$32.00		\$336.00
34	10" PVC ASTM D3034 SDR-35 Sanitary (Type B)	380.00	342.75	-37.25	LF	\$72.00	-\$2,682.00	
35	6" on 10" PVC Wye (Heavy Duty)	9.00	7.00	-2.00	EA	\$225.00	-\$450.00	
36	6" 45 Degree PVC Bend (Heavy Duty)	20.00	19.00	-1.00	EA	\$65.00	-\$65.00	
37	6" Cleanout (with Inverted Cap)	10.00	8.00	-2.00	EA	\$200.00	-\$400.00	
38	Flexible Coupling with Stainless Steel Bands (all Sizes)	10.00	9.00	-1.00	EA	\$75.00	-\$75.00	
39	Sanitary Manhole Adjusted to Grade, including Chimney Seal	4.00	4.00	0.00	EA	\$500.00		
40	Sanitary Manhole Removed	1.00	2.00	1.00	EA	\$250.00		\$250.00
41	48" Diameter Sanitary Manhole with Flat Slab Top, including Casting	1.00	1.00	0.00	EA	\$3,000.00		
42	Concrete Encasement (6" Sanitary Service)	60.00	0.00	-60.00	LF	\$14.00	-\$840.00	
43	Sanitary Sewer Televising	380.00	322.00	-58.00	LF	\$1.00	-\$58.00	
STORM SEWER CONSTRUCTION								
44	6" PVC ASTM D3034 SDR-35 (Storm) Type B	850.00	658.50	-191.50	LF	\$48.00	-\$9,192.00	
45	6" PVC ASTM D3034 SDR-35 (Storm) Type C	450.00	593.16	143.16	LF	\$34.00		\$4,867.44
46	12" PVC ASTM D3034 SDR-35 (Storm) Type B	70.00	138.00	68.00	LF	\$60.00		\$4,080.00
47	12" PVC ASTM D3034 SDR-35 (Storm) Type C	330.00	270.00	-60.00	LF	\$34.00	-\$2,040.00	
48	6" on 12" PVC Tee	5.00	5.00	0.00	EA	\$250.00		
49	6" Inserta Tee (All Sizes)	30.00	25.00	-5.00	EA	\$250.00	-\$1,250.00	
50	6" 45 Degree PVC Bend	50.00	36.00	-14.00	EA	\$65.00	-\$910.00	
51	6" PVC Plug	35.00	38.00	3.00	EA	\$40.00		\$120.00
52	6" Core Existing 2-3 Curb Inlet	9.00	14.00	5.00	EA	\$100.00		\$500.00
53	6" Core Existing Storm Manhole	1.00	0.00	-1.00	EA	\$93.76	-\$93.76	
54	12" Core Existing Storm Manhole	1.00	1.00	0.00	EA	\$250.00		

ITEM	DESCRIPTION	ESTIMATED QUANTITY	ACTUAL QUANTITY	QUANTITY DIFF.	UNIT	UNIT PRICE	AMOUNT DECREASE	AMOUNT INCREASE
55	2'x3' Curb Inlet (Including Casting & Grate)	4.00	8.00	4.00	EA	\$2,000.00		\$8,000.00
56	48" Diameter Storm Manhole, including Casting	2.00	2.00	0.00	EA	\$2,000.00		
57	2'x3' Curb Inlet Adjusted to Grade (Reuse Existing Casting)	4.00	6.00	2.00	EA	\$800.00		\$1,600.00
58	Storm Manhole Adjusted to Grade (Reuse Existing Casting)	4.00	1.00	-3.00	EA	\$800.00	-\$2,400.00	
59	2'x3' Curb Inlet Removed	4.00	4.00	0.00	EA	\$175.00		
WATERLINE CONSTRUCTION								
60	6" AWWA C900 (Class 150 & DR 18) Type B	390.00	393.00	3.00	LF	\$50.00		\$150.00
61	8" AWWA C900 (Class 150 & DR 18) Type B	220.00	237.50	17.50	LF	\$50.00		\$875.00
62	8" AWWA C900 (Class 150 & DR 18) Type C	760.00	744.00	-16.00	LF	\$32.00	-\$512.00	
63	1" on 6" Tapping Saddle with Corp Stop	8.00	8.00	0.00	EA	\$300.00		
64	1" on 8" Tapping Saddle with Corp Stop	33.00	30.00	-3.00	EA	\$300.00	-\$900.00	
65	1" Curb Valve with Box Assembly, Complete	41.00	39.00	-2.00	EA	\$300.00	-\$600.00	
66	Connect to Existing 1" Water Service, including Fittings	41.00	39.00	-2.00	EA	\$50.00	-\$100.00	
67	8" MJ Valve with Valve Box, Complete	1.00	1.00	0.00	EA	\$1,500.00		
68	6" on 6" Tapping Valve with Valve Box, Complete	1.00	1.00	0.00	EA	\$3,000.00		
69	6" on 12" Tapping Valve with Valve Box, Complete	1.00	1.00	0.00	EA	\$3,500.00		
70	8" on 12" Tapping Valve with Valve Box, Complete	1.00	1.00	0.00	EA	\$4,500.00		
71	8" 45 Degree MJ Bend	2.00	4.00	2.00	EA	\$500.00		\$1,000.00
72	6"x6"x6" MJ Tee	1.00	1.00	0.00	EA	\$500.00		
73	6" MJ Plug	1.00	1.00	0.00	EA	\$150.00		
74	1" Type "K" Copper Service Line	1,375.00	1,311.00	-64.00	LF	\$35.00	-\$2,240.00	
75	Concrete Encasement - Waterline	25.00	0.00	-25.00	LF	\$18.00	-\$450.00	
76	Abandon Existing 6" Water Main (6" Plugs)	1,330.00	1,330.00	0.00	LF	\$4.00		
77	Water Meter Pit Removed	1.00	4.00	3.00	EA	\$100.00		\$300.00
78	Remove Existing Fire Hydrant	3.00	2.00	-1.00	EA	\$500.00	-\$500.00	
79	Fire Hydrant and Valve Assembly with Storz Connection (Complete)	3.00	3.00	0.00	EA	\$5,000.00		
	Waterline Disconnect	0.00	1.00	1.00	LS	\$948.35		\$948.35
	Mailbox Install	0.00	1.00	1.00	LS	\$700.00		\$700.00
Subtotals:							-\$59,810.15	\$31,074.21
TOTAL DIFFERENCE:							-\$28,735.94	

City of Napoleon, Ohio

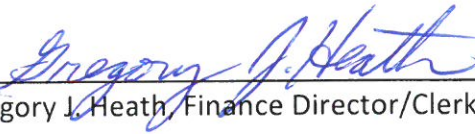
PERSONNEL COMMITTEE

Meeting Agenda

Monday, October 17, 2016 at 8:30 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Approval of Minutes from October 12, 2016 (*In the absence of any objections or corrections, the Minutes shall stand approved*)
2. Filling the Law Director Position
3. Adjournment



Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio

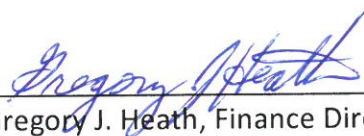
TREE COMMISSION

Meeting Agenda

Monday, October 17, 2016 at 6:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Approval of Minutes from September 19, 2016 *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
2. Review Tree Call Reports
3. Review Spring Plantings List
4. Review Spring Trimming List
5. Finalize Next Year's Budget/Plans
6. Fall Trimming Update
7. Fall Plantings Update
8. Any other matters to come before the Commission
9. Adjournment



Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio

HEALTHCARE COST COMMITTEE

Meeting Agenda

Tuesday, October 18, 2016 at 9:30 am

LOCATION: Council Chambers, 255 W. Riverview Avenue, Napoleon, Ohio 43545

- I. Approval of Minutes of October 14, 2016 (*In the absence of any objections or corrections, the Minutes shall stand approved.*)
- II. Review of Health Care Costs and potential Premium Increases for 2017.
- III. Any other matters currently assigned to the Committee
- IV. Adjournment

Gregory J. Heath, Finance Director/Clerk

MEMORANDUM

TO: Parks & Recreation Committee, City Council, Mayor, City Manager,
City Law Director, City Finance Director, Department Supervisors, Newsmedia

FROM: Gregory J. Heath, Finance Director/Clerk of Council *GJH.*

DATE: October 14, 2016

RE: Parks & Recreation Committee October Meeting Cancellation

The regular Parks and Recreation Committee meeting scheduled for Monday, October 17, 2016 at 6:15 pm has been CANCELED at the direction of the Chair due to lack of agenda items.



Update

A weekly newsletter presented by AMP President/CEO Marc Gerken

October 7, 2016

September 2016: Summer-like weather yields summer-like prices

By Mike Migliore – vice president of power supply & marketing

Warm weather hung around the entire month of September. The average temperature in September 2016 was as much above normal (approximately 5 degrees) as the record-setting August 2016. Similar to last year, September prices were only \$2/MWh lower than August. Congestion was more negative than past months on the PJM West to PP&L and Indiana Hub to AEP/Dayton Hub paths.

AVERAGE DAILY RATE COMPARISONS

	September 2016 \$/MWh	August 2016 \$/MWh	September 2015 \$/MWh
A/D Hub 7x24 Price	\$29.13	\$31.10	\$28.88
PJM West 7x24 Price	\$30.76	\$32.60	\$30.25
A/D to AMP-ATSI Congestion/Losses	\$0.50	\$1.43	\$0.71
A/D to Blue Ridge Congestion/Losses	\$1.92	\$0.88	\$0.78
A/D to PJM West Congestion/Losses	\$1.62	\$1.50	\$1.37
PJM West to PP&L Congestion/Losses	-\$8.39	-\$4.01	-\$4.30
IND Hub to A/D Hub Congestion/Losses	-\$3.55	-\$0.04	\$0.91

U.S. Court of Appeals hears argument challenging Clean Power Plan

By Adam Ward – assistant vice president of environmental affairs & policy

The U.S. Court of Appeals for the District of Columbia Circuit (D.C. Circuit) heard oral arguments en banc on Sept. 28, challenging the U.S. Environmental Protection Agency's (USEPA) Clean Power Plan.

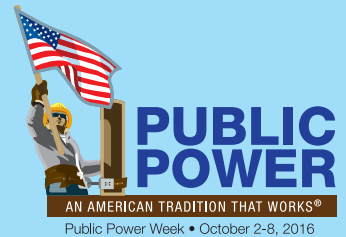
The oral arguments (State of West Virginia, et. al, v. Environmental Protection Agency) were divided into five segments:

- Statutory issues, i.e., whether USEPA exceeded its authority under the Clean Air Act by requiring generation shifting.
- Whether the existing regulation of electric generating units (EGUs) under Section 112 of the Clean Air Act precludes USEPA regulation of EGUs under Section 111(d).

see CLEAN POWER PLAN Page 2

AMP, members celebrate 2016 Public Power Week

AMP joined more than 2,000 public power systems across the U.S. to celebrate Public Power Week Oct. 2-8. Throughout the



week, AMP member communities have been holding events celebrating the importance of public power and its role throughout the community.

Bryan Municipal Utilities celebrated Public Power Week by hosting an open house at its solar field on Oct. 6. Visitors were able to view the solar arrays and learn how sunlight is converted into the electricity that powers local homes and businesses. During the open house, area children also had the opportunity to dress up like a lineworker and generate electricity on an energy bike.

Cleveland Public Power used Public Power Week as a time for utility customer appreciation, offering customers the opportunity to stop by the utilities building for refreshments. Cleveland will also host its third annual Solar Sprint, a solar-powered car race, as well as a community bike ride and an open house on Oct. 8. A promotional video for the open house is available [here](#).

In Hamilton, the city hosted an open house at the Municipal Garage to educate customers about utility crews, utility safety and energy efficiency. The city also held its annual customer cookout.

The City of Cuyahoga Falls hosted a Public Power Pride Energy EXPO, where it showcased informative displays, handed out home energy efficiency kits and offered a presentation about energy efficiency.

continued on Page 2

CLEAN POWER PLAN continued from Page 1

- Constitutional questions, including whether the rule infringes on the constitutional authority of the states.
- Whether the rule was properly noticed given the major changes made to it that were not raised in the proposed rule.
- Whether the rule’s “Best System of Emissions Reduction” (BSER) is “adequately demonstrated” and whether its emissions guidelines are “achievable.”

A decision from the court is not expected until spring 2017. AMP will continue to keep members updated on these matters as more information is made available. Please contact me with questions at 614.540.0946 or award@amppartners.org.

Energy markets update

By Jerry Willman – assistant vice president of energy marketing

The November 2016 natural gas contract rose \$0.08/MMBtu to close at \$3.049. The EIA reported an injection of 80 Bcf for the week ending Sept. 30. The average Bloomberg estimate was expecting a 68 Bcf injection. This is the 22nd consecutive week of below average builds in NG storage as reported by the EIA.

The lower builds are partially explained by the warmer weather this summer, but also by the larger market share of gas powered plants relative to coal for the power load for the cooling demand.

On-peak power prices for 2017 at AD Hub closed yesterday at \$37.54/MWh, which was \$0.30/MWh higher for the week.

SEPTEMBER OPERATIONS STATISTICS		
	September 2016	September 2015
JV6 Wind Capacity Factor	8%	13%
Belleville Capacity Factor	32%	39%
Willow Island Capacity Factor	31%	N/A
Meldahl Capacity Factor	29%	N/A
Cannelton Capacity Factor	42%	N/A
AFEC Capacity Factor	39%	37%
Blue Creek Wind Capacity Factor	17%	17%
Napoleon Solar Capacity Factor	19%	21%
Prairie State Capacity Factor	96%	98%
Greenup Capacity Factor	40%	28%
Avg. A/D Hub On-Peak Rate	\$37/MWh	\$34/MWh

*Fremont capacity factor based on 675 MW rating
 *Solar capacity factor based on 3.54 MW rating
 *PS capacity factor based on 1,582 MW rating
 *Willow Island capacity factor based on 44.2 MW rating
 *Meldahl capacity factor based on 105 MW rating
 *Cannelton capacity factor based on 87.6 MW rating
 *Greenup capacity factor based on 70 MW rating

On Peak (16 hour) prices into AEP/Dayton Hub

Week ending Oct. 7

MON	TUE	WED	THU	FRI
\$33.99	\$35.41	\$34.62	\$35.64	\$37.66

Week ending Sept. 30

MON	TUE	WED	THU	FRI
\$32.34	\$29.12	\$29.00	\$28.42	\$27.45

AEP/Dayton 2017 5x16 price as of Oct. 6 — \$37.54

AEP/Dayton 2017 5x16 price as of Sept. 29 — \$37.24

2016 Public Power Week

continued from Page 1

Several other communities passed resolutions and held local events in celebration of Public Power Week.

At AMP, staff celebrated by attending a Public Power Week cookout using items made in member public power communities.

AMP wants to know how members celebrated 2016 Public Power Week. Please send information, including photos, to Kerin Scott at kscott@amppartners.org or 1111 Schrock Road, Suite 100, Columbus, Ohio 43229.

APPA to host e-Reliability Tracker webinar series

By Michelle Palmer, PE – vice president of technical services

The American Public Power Association (APPA) will host a free two-part webinar series for e-Reliability Tracker subscribers. The webinars, scheduled to take place Oct. 13 and Nov. 8, are:

- **eReliability Tracker User Training and Tips – 11 a.m. to noon Oct. 13:** This webinar is designed to provide an overview of service basics for eReliability Tracker subscribers, including how to set up their utility and users, enter/categorize outages, and run in-system reports.
- **eReliability Tracker – Beyond the Basics – 1 to 2 p.m. Nov. 8:** This webinar is designed to help users learn how to maximize the benefits of using APPA’s eReliability Tracker service at their utility.

For registration or additional information, please visit the APPA [website](#).

APPA’s eReliability Tracker services are available to all AMP members at no cost through their APPA membership. The AMP Board of Trustees feels strongly that measuring distribution reliability is important for municipal electric utilities and this service will record, track and analyze outage data. Active participation in eReliability Tracker is also a benefit to AMP members as they can earn points toward APPA’s Reliable Public Power Provider (RP3) designation.

For additional information about eReliability Tracker services, please contact me at mpalmer@amppartners.org or 614.540.0924.



AMP wraps up 2016 lineworker training with advanced course

By Bob Rumbaugh – manager of technical training

AMP held a Lineworker Training Advanced course Oct. 3-7, wrapping up its 2016 Lineworker Training Series. Lineworkers from 12 communities in Ohio and Pennsylvania attended the course.

Designed as a refresher course for experienced lineworkers and a way for fourth-year apprentices to enhance their skills, the course gave participants the opportunity to advance their knowledge of trouble investigation, crew leadership, communications and automation. Throughout the four-day course, participants were able to delve further into installation skills, simulated energized work and simulated hot stick work.

A total of 58 attendees from 30 members representing three states and the Delaware Municipal Electric Corporation (DEMEC) participated in the Lineworker Training program in 2016. This is the first year a DEMEC member has participated, expanding AMP's lineworker training reach to six states. Since 1998, approximately 830 participants from 80 members have taken advantage of the training series.

Advanced training attendees pictured above are (from left): row one-Gary Shultz, instructor; Chris Mick, Hudson; Nathan Keller, Kutztown; John Charles, Blakely; Zachary Schrupp, Hubbard; Jeff Tester, Wapakoneta; Jeff Cool, Lodi; Mark DeMarino, Lodi; Chris Klinger, Mifflinburg; Jonah Mertz, Grove City; Cody Crose, instructor; row two-Bob Rumbaugh, instructor; Tyson Metz, Milan; Joshua Almanza, Deshler; Lucas Chasteen, Hudson; Russ Swartz, Cuyahoga Falls; and Kyle Wuebker, Minster.

2016 Lineworkers Rodeo video is now available online

A video highlighting the events of the 2016 AMP Lineworkers Rodeo, held Aug. 26-27, is now available on the AMP [website](#). A list of Rodeo winners and raw scores have also been posted.

City of Wapakoneta mourns loss of former mayor

By Jolene Thompson – executive vice president/OMEA executive director

Former Rep. Charles Brading, 81, passed away Sept. 30. A strong supporter of the City of Wapakoneta, Brading served on the Wapakoneta City Council for several years beginning in 1964, and as mayor from 1988 to 1991.

Brading served in the Ohio House of Representatives from 1993 to 2000 before becoming legislative liaison for the Ohio School Facilities Commission, a position he occupied from 2001 to 2009.

Brading was a 1953 alumnus of Blume High School and a lifelong resident of Wapakoneta. He held a degree in pharmacy from Ohio Northern University.

Charlie was a good friend to the OMEA during his time in Wapakoneta and at the statehouse. AMP and the OMEA offer sincere condolences to his family and the Wapakoneta community.

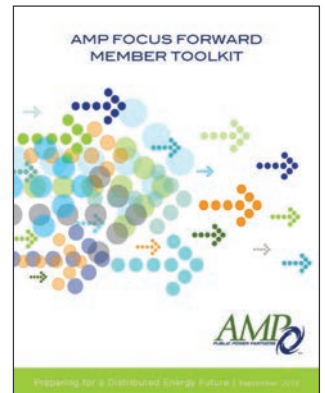
Webinar to cover Focus Forward Member Toolkit

By David Deal – director of energy policy & sustainability

AMP will offer a webinar on the results of the recently distributed AMP Focus Forward Member Toolkit at 2 p.m. Oct. 27. Featured speakers include Garret Cole of GDS and Associates, Tom Fitzpatrick of SSOE Group, and AMP Board of Trustees member Tom Natarian from the Borough of Ephrata. The webinar will be recorded and made available on the Member Extranet section of the AMP [website](#). Hardcopies of the toolkit were mailed to AMP principal contacts and consultants earlier this week. The report and related resources are also available under the [Member Extranet](#).

As was reported in last week's Update, AMP unveiled the Focus Forward Toolkit at the AMP/OMEA Conference to help members with their local decisions about policies related to customer sited distributed energy resources (DER). The report is broken into two main components: a Rate Design Guide that highlights a policy development cycle for integrating customer-sited DER into rate structures, and an Interconnection Checklist that provides members with key considerations. The toolkit also includes four case studies of AMP members who have taken action on DER matters and the lessons they've learned in the process.

For dial-in webinar information or additional copies of the Focus Forward Toolkit, please contact me at 614.540.0840 or ddeal@amppartners.org. Our team will continue to work on resources to support members and we welcome your feedback.



DEED fall scholarship cycle deadline is approaching

By Michelle Palmer, PE

As a reminder, there is still time to apply for the American Public Power Association (APPA) Demonstration of Energy Efficiency & Development's (DEED) fall scholarship cycle to fund student interns. Through the DEED scholarship program, member utilities can receive \$4,000 in funding to cover the expenses associated with hosting and compensating student interns. This can be a valuable opportunity for utilities to foster talent and nurture the future workforce, while providing students the experience that comes with working for a public power utility.

The deadline to apply for the fall scholarship cycle is Oct. 15. Additional scholarship information and applications are available [online](#). For more information about the DEED program, please contact me at mpalmer@amppartners.org or 614.540.0924.

Efficiency Smart announces conference drawing winners

By Steven Nyeste – communications project manager, Efficiency Smart

Efficiency Smart would like to thank all those who attended the 2016 AMP/OMEA Conference general session on the new energy efficiency service offerings, as well as those who stopped by the Efficiency Smart table during the event. Everett Woodel, Efficiency Smart director, also appreciated the opportunity to meet with community partners and other conference attendees.

During the conference, Efficiency Smart held a drawing for a Nest Thermostat (grand prize) and an energy efficiency gift basket (runner-up prize).

The grand prize winner was Patrick McCullar of the Delaware Municipal Electric Corporation (DEMEC), and the runner up winner was Jeff Krugh of the Village of Ohio City.

Please join us in congratulating Patrick and Jeff.

To learn more about Efficiency Smart's new services, please visit the Efficiency Smart [website](#). For additional information, please contact Randy Corbin, AMP assistant vice president of energy efficiency, at 614.540.0844 or rcorbin@amppartners.org.

Classifieds

BMU seeks director of utilities

Bryan Municipal Utilities, located in Northwest Ohio, is currently accepting applications for Director of Utilities. This position reports to a five-member board.

Work involves planning, organizing and coordinating all utility functions for Electric Transmission and Distribution, Cable and Fiber Internet, Hydro, Fuel and Solar Generation, Water Distribution, Water Supply and Treatment, and Utility Engineering; developing operating objectives, policies and programs for all administrative activities and developing and implementing, at board direction, an annual budget and a long-range capital budget for each operation.

Minimum requirements include a bachelor's degree in business administration, public administration, electrical engineering, planning, communication, or mechanical engineering or an equivalent combination of education, experience and training that provides the required knowledge, skills and abilities and a valid driver's license. Candidate must have strong leadership and communication skills.

A job description with qualifications may be downloaded [here](#). Please submit resume by Oct. 25 to Bryan Municipal Utilities, 841 E. Edgerton St., Bryan, Ohio 43506; or email to humanresources@cityofbryan.com. EOE.

Billing clerk needed in Hudson

The City of Hudson is seeking applicants for the position of utility billing account clerk in the finance department. This position is responsible for billing, receipts,

work order processing and customer service within the utility billing office. This position requires a high school diploma or GED, with three to five years of related experience preferred. Pay range is \$39,312 - \$55,452.

A detailed job description and application form is available on the city [website](#). Applications may also be obtained at the City of Hudson Municipal Services Center, 115 Executive Parkway, Suite 400, Hudson, Ohio; 8 a.m. to 4 p.m. weekdays. Submit completed applications with resume attached to City of Hudson/HR Attn: Utility Billing Account Clerk, 115 Executive Parkway, Suite 400, Hudson, Ohio 44236. Applications must be received no later than 4 p.m. Oct. 10. EOE.

American Municipal Power, Inc.

1111 Schrock Road • Suite 100

Columbus, Ohio 43229

614.540.1111 • FAX 614.540.1113

www.amppartners.org





UPdate

A weekly newsletter presented by AMP President/CEO Marc Gerken

October 14, 2016



AMP representatives, and Ephrata staff and local officials discuss the AMI program during a kick-off meeting held in July.

AMP makes advanced metering services available to members

By Branndon Kelley – chief information officer

The Borough of Ephrata is the first municipal to join AMP's advanced metering infrastructure (AMI) program.

The Ephrata Borough Council approved the installment of nearly 7,000 smart meters in September and AMP executed its vendor contract in October. Deployment is scheduled to begin in early 2017, with anticipated completion in late spring 2017.

AMP continues to move forward with the subscription process for its AMI program. AMI enables utilities to deploy a wide range of technologies necessary to support "Smart City" operations, including advanced metering, street lighting control and distribution automation.

"Beyond securing and managing power supply requirements, AMP continues to identify opportunities to better serve our members in a variety of innovative ways," said Marc Gerken, AMP president/CEO in AMP's official [news release](#). "Our new AMI program is another example of how joint action, coupled with the transparency of an AMP-managed program, can benefit municipal utility operators."

The AMP Board of Trustees initiated a project to develop the AMI program in 2015 and members are collaborating to benefit from a shared service offering. Representatives from 11 communities, along with AMP staff, defined business requirements, reviewed request for information and re-

see *ADVANCED METERING* Page 2

Energy markets update

By Jerry Willman – assistant vice president of energy marketing

The November 2016 natural gas contract rallied \$0.131/MMBtu to close at \$3.341. The EIA reported an injection of 79 Bcf for the week ending Oct. 7. Market expectations were for a 88 Bcf injection. Relative to this time last year, the injection was 79 Bcf. The five-year average is 92 Bcf.

On-peak power prices for 2017 at AD Hub closed yesterday at \$38.17/MWh, which was \$0.63/MWh higher for the week.

AMP Q2 sustainability report is now available

By David Deal – director of sustainability

The second quarter At-A-Glance Sustainability Report is now available on the sustainability section of the AMP [website](#). Issued quarterly, AMP's At-A-Glance sustainability report is provided to update

members and key stakeholders about the organization's sustainability initiatives, highlighting progress made and the milestones achieved throughout the quarter.

For additional information about the report or other AMP sustainability initiatives, please contact me at ddeal@amppartners.org or 614.540.0840.



News or Ads?

Call Kerin Scott at 614.540.6406 or email to kscott@amppartners.org if you would like to pass along news or ads.

quest for proposal responses, and participated in workshops and vendor software demonstrations. The process engaged over 20 vendors of AMI technology and service providers, and the extensive research resulted in the selection of ElectSolve Technology Solutions & Services, Silver Spring Networks and BlueBridge Networks.

By aggregating the requirements of our members, AMP can use scale to bring top-tier technology to member communities. Jared Price, AMP's chief technology officer, and I have been charged with the AMI program's oversight.

AMP's AMI program reduces both costs and risks by enabling members to acquire meters and communications components under an aggregated purchasing agreement with its vendor/partners. The program provides the back office applications, IT infrastructure and supporting staff as a shared service. AMP's AMI program will maximize value to participating members by providing overall program and individual deployment oversight.

For additional information about AMP's AMI program, please contact me at bkelly@amppartners.org or 614.540.0879; or Jared Price at jprice@amppartners.org or 614.540.1069.

AMP to hold entry-level groundworker training course

By Bob Rumbaugh – manager of technical training

Oak Harbor will host an AMP entry-level Groundworker Training course Oct. 19-20 to help provide basic knowledge of groundwork principles to beginning apprentices, as well as other municipal employees who assist the electric line crew as groundworkers.

Topics for the hands-on class include:

- OSHA regulations on basic training
- APPA safety manual
- Personal protective equipment
- Work zone safety
- Knots and uses
- Bucket truck rescue

The course will take place from 8:30 a.m. to 3 p.m. at 228 Park St., Oak Harbor, Ohio 43449. For additional information or to register, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.

Calendar

Oct. 19-20—Groundworker Training
Oak Harbor, Ohio

Oct. 27—AMP Focus Forward Toolkit Webinar
Contact David Deal at ddeal@amppartners.org for dial-in information

Nov. 3-4—Overhead Pole Design Workshop
AMP Headquarters, Columbus

On Peak (16 hour) prices into AEP/Dayton Hub

Week ending Oct. 14

MON	TUE	WED	THU	FRI
\$30.74	\$32.97	\$35.36	\$33.67	\$34.00

Week ending Oct. 7

MON	TUE	WED	THU	FRI
\$33.99	\$35.41	\$34.62	\$35.64	\$37.66

AEP/Dayton 2017 5x16 price as of Oct. 13 — \$38.17

AEP/Dayton 2017 5x16 price as of Oct. 6 — \$37.54

Conference presentations are now available online

Several presentations from the 2016 AMP/OMEA Conference, held Sept. 26-29, are now available on the Member Extranet section of the AMP [website](#).

Overhead Pole Workshop to take place Nov. 3-4

By Jennifer Flockerzie – technical services program coordinator

The American Public Power Association (APPA) Overhead Pole Design Workshop, originally scheduled for Oct. 20-21, has been rescheduled. The two-day course will now take place from 12:30 to 4 p.m. Nov. 3 and 8:30 a.m. to 12:30 p.m. Nov. 4 at AMP headquarters. Designed for electrical utility engineers, designers, technicians and field personnel, the course is a combination of classroom-style instruction of structural design principles and hands-on exercises.

The course is being offered to AMP members at a discounted rate compared to the typical APPA rate. For additional information or to register for the APPA Pole Design Workshop, please contact me at 614.540.0853 or jflockerzie@amppartners.org.

APPA to offer webinars addressing DER-related issues

As part of its Distributed Energy Resources/Public Power Forward Webinar Series, the American Public Power Association (APPA) will offer three webinars covering the changes and transformations occurring within the industry. Focused primarily on distributed energy resources (DER), the webinars are designed to update utility executives and senior-level leaders on identifying and managing the major DER-related issues facing public power utilities. Webinars will take place from 2 to 3:30 p.m. and will include:

- **Oct. 19** – Distributed Energy Resources
- **Nov. 1** – Consumer Perspectives on Distributed Generation
- **Nov. 10** – The Value of Distributed Energy Resources

For registration or additional information, please visit the APPA [website](#).

AMP recognizes 2016 Hard Hat Award recipients for safety

The annual AMP Hard Hat Safety Awards recognize municipal electric system employees who contribute to safety within their community during the past year, show adherence to on-the-job safety procedures, and promote electrical safety within their department and community. Communities with Hard Hat Safety Award winners were recognized at the 2016 AMP/OMEA Conference in Columbus, but individuals were not announced. They are,



and will continue to be, recognized at meetings in their home communities and presented with their awards at that time.

PICTURED LEFT: Glenn Roberts (right) of Ephrata receives a 2016 AMP Hard Hat Award from Brett McClain, Ephrata electric department superintendent.

PICTURED RIGHT: David Shepler (right) of Dover receives a 2016 AMP Hard Hat Award from Scott McKenzie, AMP member safety manager.

Classifieds

Finance specialist position open in Village of Montpelier

The Village of Montpelier is seeking applications for the position of finance specialist. Candidate must be proficient in Microsoft Word and Excel, and have the ability to analyze and resolve situations. Candidate must be highly motivated, a self-starter, have excellent communication skills and the ability to multitask. An associate's degree in accounting or equivalent experience is required.

Applications are available on the Montpelier [website](#). Applications with resume and references should be submitted to Kelly Hephner, director of finance, 211 N. Jonesville St., PO Box 148, Montpelier, Ohio 43543. Deadline for applying is close of business Nov. 4. EOE.

Village administrator needed

The Village of Arcanum, Ohio, is seeking a qualified, professional candidate for the position of village administrator. The person appointed will report to the mayor and will provide general administrative direction, supervise activities of assigned personnel, and direct the management and operation for all utility, street, pool, park, business and economic development activities.

A complete job description is available by contacting the Village of Arcanum Administrative Office located at 104 W. South St., or by calling 937.692.8500. Interested individuals are asked to submit a cover letter and resume by 4 p.m. Oct. 28 to Village of Arcanum, c/o Mayor Judy Foureman, 104 W. South St., Arcanum, Ohio 45304; or via email to mayor@villageofarcanum.com. EOE.

BMU seeks director of utilities

Bryan Municipal Utilities, located in Northwest Ohio, is currently accepting applications for Director of Utilities.

Work involves planning, organizing and coordinating all

utility functions; developing operating objectives, policies and programs for all administrative activities and developing and implementing, at board direction, an annual budget and a long-range capital budget for each operation.

Minimum requirements include a bachelor's degree or an equivalent combination of education, experience and training that provides the required knowledge, skills and abilities and a valid driver's license.

A job description with qualifications may be downloaded [here](#). Please submit resume by Oct. 25 to Bryan Municipal Utilities, 841 E. Edgerton St., Bryan, Ohio 43506; or email to humanresources@cityofbryan.com. EOE.

Register now for Webinars



An internet connection and a computer are all you need to educate your entire staff for just \$99. Register today at APPAAcademy.org. Non-APPA members enter coupon code **AMP** to receive the member rate.

- Distributed Energy Resources/Public Power Forward Webinar Series: Consumer Perspectives on Distributed Generation
Nov. 1
- Distributed Energy Resources/Public Power Forward Webinar Series: The Value of Distributed Energy Resources
Nov. 10
- Raising Awareness of Public Power Webinar Series: Bottom Line Branding: The Public Power Story
Nov. 16

